Protocol of the ISST Board Election 2018
according to Art. 5, (2) and (3) of the Electoral Regulation
July 22, 2014

Minutes of the Overall Election Committee Activities, written by the Election Committee

Dates	Event	Comment
01/07/20	Email from Dave Edwards confirming the election schedule	
23/09/20	Preparation for announcement of 2020 Elections – email correspondence with Dave Edwards	
23/09/20	Requests for election email blasts to be announced	Travis was not cc'd in, leading to delay in announcement being made by 1 week
03/10/20	Kerry Beckley and Dave Edwards agree that nominees list will be updated live. Confirmed by ISST board	Kerry highlights that nominees are not aware of being nominated and some are not appropriate suggestions.
04/10/20	ISST nomination form devised by Dave Edwards, requiring support from two full members.	Kerry highlights the significant improvement this makes to the workload of the EC. EC no longer need to verify eligibility and interest of members nominated
07/10/20	Revised timetable for elections is published on the ISST website with nominee form.	There were some delays in existing members confirming if they were running for their current position, or being nominated for new position.
07/10/20 – 31/10/20	Nomination period	EC received nominations, with only one position (President) having more than one nomination. Alexandra Yaltonskaya Ensured that Personal Statements in support of candidacies were received and posted to website as per Electoral Regulations). All received in the time period and uploaded by Tanya Graham. EC reminded members during Nomination Period to submit nominations.
15/10/20 – 20/10/20	Election Regulations reviewed by Dave Edwards and the EC	
08/11/20 – 22/11/20	Voting Period	Weekly reminders sent via listserve and email blast. In the last week, Ralph Rebske sent reminder emails every 48 hours to those who had not voted as by

		11 Nov, only 7% of the membership had voted, and the election required quorum of 25%. This was met. Those who had not received an email to vote contacted Kerry, who directed them to the email for technical problems evoting@isst-schemasociety.org
10/11/20	Election Regulations were reviewed by the ISST board and accepted with two minor changes	3.2 The Chairperson of the Election Committee should consult with the President in April or May and should finalize the timetable for approval by the Executive Board by the end of June. limiting nomination for four Board positions to certified trainers - see 2.4.
11/11/20	Email from Eckhard Roediger suggesting changes to 2022 Elections to reduce quorum to 10%	To be decided upon by the new ISST Board.
23/11/20	Results sent by Ralph Rebske	Received by Kerry on 24/11/20 No run off election required. Results sent to be uploaded on the ISST website.
24/11/20	All candidates contacted to confirm their positions and Election Results posted to website and email blast.	Completed by Travis Atkinson
29/11/20	Kerry and Alexandra confirm minutes of the EC and send to Dave Edwards and Alp Karaosmanoglu (incoming Chair)	

Appendices

1 Election announcement

October 7th, 2020
We, Kerry Beckley and Alexandra Yeltonskaya, the current Election Committee nominated by the Executive Board, are pleased to announce the opening of nominations for the 2020 ISST Board elections and also the opening of the election process.
We have made some changes to the procedures announced last week as the initial announcement was not sent to all members. Please read this revised announcement carefully.
A nominee **must** be a certified ISST member and have indicated their willingness to run for the position. All full and honorary members are eligible to nominate candidates and certified members may also nominate themselves. **All nominations must be supported by two other full members**. If you wish to nominate someone else, please first be sure your nominee is certified, and is willing and able to accept nomination for a board position.
All nominations must be made using the form available below and must be supported by two full members of the ISST. Please ensure that you complete all the information required.

ISST Election Nomination form

All submitted nominations will be reviewed by the Election Committee and checked and verified in a confidential process. Information about verified nominations will be posted on an ongoing basis here:

List of verified nominations for the ISST 2020 Executive Board Elections
(This will be updated on an ongoing basis)

We encourage you to participate in this very important process. You may send your nominations any time between now (October 7 2020) and October 31 2020 via email to kerrybps@btinternet.com.
Please use the nomination form and ensure that it is completely fully and correctly. Do not send your nomination to the LISTSERV. Do NOT use the LISTSERV as a means to promote your nominee(s) or your own candidacy. All nominees will have an opportunity to post their personal statement on the ISST website before the election takes place.
Voting in the Elections of the Executive Board is done electronically; *you can read about the rules and the procedure here*.
On November 2020 you will receive log-in information by email to access the voting ballot on the website. You will have time to cast your vote up to and including November 22 2020.

2 Revised Timeline of Election Process

Oct 7	Call for nominations for Board Election, outline electoral process
Oct 7-31	The Election Committee will Verify eligibility, interest of nominated members Request Personal Statements from candidates
Nov 1	The Election committee will publish the final list of candidates on the ISST website
Nov 1-7	Personal statements of those standing for election will be available on the ISST website
Nov 8 - Nov 22	Voting period for the Executive Committee
Nov 26	Posting of Election results

Date(s)	Step
15 October	Announcing the election and naming the board members that will run again. ISST Board job descriptions to be provided
15 October	Call for nomination sent to membership; Job descriptions will be uploaded to website for membership to view
15-30 October	Nomination period. Nominations will be sent directly to the Election Committee, who will verify eligibility and interest of the nominated members.
30 October	Nomination period closes.
31 October	The Election Committee sends out a list in alphabetic order of the candidates to all members and calls for the election. The voting process will be described in detail in this communication.
31 October – 9 November	Candidates submit statements for view on the ISST website.
9 November -29 November	Voting Period
5 December	Announcement of successful candidates after they confirm their willingness to serve – winning candidates have three days to consider if they will accept the position.
10 December	Run-off elections if needed

For any questions regarding the Executive Committee and the voting procedure please refer to the ISST statutes § 8 (http://www.schematherapysociety.org/Statutes) and the Electoral Regulations at http://www.schematherapysociety.org/Elections.

Kind regards from the ISST Election Committee:

Kerry Beckley (EC Chair)

Alexandra Yeltonskaya

Appendix 3

The positions on the Executive Board are demanding of time and require significant administrative expertise. All nominations must be supported by two full members of the ISST in consultation with the nominee who must accept the nomination. To make a nomination, this form must be completed and signed by the nominee and both members supporting the nomination.

Board Position	Name of nominee	Membership number	email
I confirm that I have read the job description and requirements for this Board position on the ISST website and that I have the time and expertise required to fulfil this role.	**Signature**		

Name of person supporting nomination (1)	Membership number	email
I confirm that I have read the job description and requirements for this Board position on the ISST website and that I believe that the nominee has the time and expertise required to fulfil this role.	**Signature**	

Name of person supporting nomination (2)	Membership number	email
I confirm that I have read the job description and requirements for this Board position on the ISST website and that I believe that the nominee has the time and expertise required to fulfil this role.	**Signature**	

Appendix 4

eVoting 2020 – Results

Results of the Vote

The voting period was from 2020–11–08 to 2020–11–22.

Of the 1974 members of ISST e.V. that were entitled to vote 557 casted a vote (28.22%).

President

Alp Karaosmanoglu	304	54.58%
Paul Kasyanik	231	41.47%
[abstain]	22	3.95%

Vice President

Jeff Conway	529	94.97%
[abstain]	28	5.03%

Treasurer

Christian Ferreira de Vasconcellos	496	89.05%
[abstain]	61	10.95%

Secretary

Richard Brouillette	505	90.66%
[abstain]	52	9.34%

Media Coordinator

Leonardo Wainer	481	86.36%
[abstain]	76	13.64%

Training Coordinator

Rita Younan	503	90.31%
[abstain]	54	9.69%

Certification Coordinator

Cristina Sterie	493	88.51%
[abstain]	64	11.49%

Research and Scientific Issues Coordinator

Alexandra Schosser	508	91.20%
[abstain]	49	8.80%